**Milestone 3 Meeting**

**Date:** February 11, 2025  
**Attendees:** Luis Rivera-Burgos, Ashton Walden, Milly Balling

**Main Discussion Points**

1. **Sprint Planning**
   * The team discussed the requirements for Milestone 3
   * Milly was appointed as Scrum Master for this sprint
   * Luis shared a document with tasks that will be added to GitHub's project section
2. **Task Assignment**
   * Luis volunteered to work on the GUI design document
   * Milly will assign the remaining tasks evenly among team members
   * Team agreed that the GUI implementation will likely take the most time and effort
3. **Next Steps**
   * Milly will post tasks to GitHub and notify the team via Teams
   * Team members will begin research on their assigned tasks
   * Everyone agreed to provide status updates through Teams
4. **Next Meeting**
   * The team scheduled the next check-in for Monday
   * This meeting will be used to evaluate progress and adjust priorities if needed
5. **Additional Discussion**
   * Luis shared his perspective as a junior software developer, noting that this class provides valuable real-world experience
   * Team members discussed how the project management approach in this class reflects actual industry practices